

2019 DEC 10 PM 1:04

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC JUL30'19PM 3:25

Michael Callesen

Name of Traveler: _____

Senate Foreign Relations Committee

Employing Office/Committee: _____

Private Sponsor(s) (list all): CARETravel date(s): August 10, 2019 to August 16, 2019*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*Destination(s): Kampala, Uganda and West Nile, Uganda

Explain how this trip is specifically connected to the traveler's official or representational duties:

As a Senate Foreign Relations Committee staffer who works on the foreign assistance and global health portfolios for the committee, this trip will give me an opportunity to see where and how U.S. foreign assistance are spent in a developing country. This is an opportunity to exercise congressional oversight of how past and current U.S. funds are being spent and to learn how future funds could be directed more efficiently by Congress.

Name of accompanying family member (if any): N/ARelationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

07/30/2019
 (Date)

Michael Callesen
 (Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Senator James E. Risch

Michael Callesen

I, _____ hereby authorize _____
 (Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☒

07/30/2019
 (Date)

James E. Risch
 (Signature of Supervising Senator/Officer)